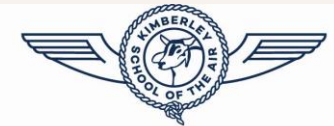




Attendance



— **KIMBERLEY** —
SCHOOL OF THE AIR

Together in isolation

School Vision

Together in isolation

This requires us, as a school community, to build relationships and work together with Respect, Resilience and Integrity.

Our school understands the commitment and persistence of our geographically isolated communities, and values each of these unique stories.



Schooling with KSOTA



Students are expected to attend regular, timetabled air-lessons and complete off-air activities. Air-lessons run between 8am and 12:30pm, Monday - Thursday. Friday is set aside for Project.

Air-lessons are hosted through Webex, with the students accessing their classroom via Connect.

Students are expected to submit evidence of their off-air work via Seesaw. Students and Home Tutors are supported to develop their skills with the Seesaw online portfolio platform.



Attendance



The key to accurate and meaningful recording of student attendance at KSOTA is communication and observance of the key elements of this policy.

- Air-lesson attendance
- Returned work
- Home Visits
- Attendance at camps

Attendance



A student will be deemed as attending a whole day if:

- They have attended all air-lessons, or fortnightly assembly
- OR they haven't attended air-lessons but have advised the school that they will carry out the learning.
- They have submitted the required work samples to Seesaw

A student will be judged as not attending if:

- They have not attended any/all air-lessons or fortnightly assembly and there is no justification or explanation from the Home Tutor or Parent
- No set work has been received by the school.



Travelling Families Attendance

A student will be deemed as attending a whole day if:

- They have attended their scheduled check-in OR
- They haven't attended their check-in but have advised the teacher that they will carry out the learning.
- They have submitted the required work samples to Seesaw

A student will be judged as not attending if:

- They have not attended their check-in and there is no justification or explanation from the Home Tutor or Parent
- No set work has been received by the school



Responsibilities

Staff

- Maintain daily attendance record via Integris
- Monitor returned set work
- Follow-up missed air-lessons and set work
- Inform the principal of any set work or air-lesson concerns

MCS

- Maintain enrolment and transfer records
- Maintain 'Whereabouts Unknown' procedures, where necessary

Principal

- Monitor Integris Roll
- Contact parents if attendance is unsatisfactory

Parents/Home Tutors

- Contact the school/classroom teacher with reason for student/s absence

